



Vi Agroforestry

**REQUEST FOR EXPRESSION OF INTEREST  
(CONSULTING SERVICES – FIRM SELECTION)  
ASSIGNMENT TITLE: PROVISION OF EXTERNAL AUDIT SERVICES**

Vi Agroforestry invites bids from eligible firms for **Provision of External Audit Services**. The required Audit service consultant firm/organization will be expected to provide high quality service in accordance with International Financial Reporting Standards (IFRS); should have at least 5 years audit experience with organizations whose turnover exceeds USD1.1M. In addition, they should demonstrate evidence of Audit experience with NGOs in Rwanda and should appear on the list approved by Rwanda Revenue Authority.

**About Vi Agroforestry**

Vi Agroforestry is a Swedish NGO, improving livelihoods of small-holder farmer families through agroforestry and sustainable agriculture land management. The organisation has been working in the East Africa region for over 30 years through local partner organizations. The foundation of Vi Agroforestry's work is sustainable agriculture and agroforestry. It provides increased access to food, access to sustainable energy sources and more income. Sustainable agriculture contributes to the mitigation of climate change.

The service under this EOI will include and not limited to the following:

1. Undertake Audit of the annual financial statement of Vi Agroforestry Country offices in Rwanda in accordance with IFRS and reporting to Global auditors at HO in Sweden.
2. Conduct Systems Audits to evaluate the strength and weakness of internal controls and propose improvements
3. Advise on the organization's risk management processes
4. Evaluate and advise on the organization's governance practices

For the purpose of demonstrating **Experience** in the EOI, the firm should provide the following:

- i. A brief description of the firm/organisation with an outline of relevant specific recent experience on assignment of similar nature with NGOs (documentary evidence should be provided)
- ii. Details on the approach, strategies, design and methodology to ensure effectiveness and comprehensive time schedule of undertaking the assignment.
- iii. A profile of proposed staff team by specialty, number of years worked in the firm and degree of responsibility held in various assignment; tasks that would be assigned to each and their timing and contract amount per man-hour.

In addition, interested firms should provide a copy of certificate of registration, a copy of valid tax compliance certificate, a copy of registration with accounting Body for the firm or partner.

Vi Agroforestry will shortlist a maximum of six (6) firms to be pre-selected on the basis of expression of interest received to whom it will send a request for proposal to perform the services. Interested firms may obtain further information through email: email [rwanda@viagroforestry.org](mailto:rwanda@viagroforestry.org) with a copy to [jean.mbonimpa@viagroforestry.org](mailto:jean.mbonimpa@viagroforestry.org). The same address should be used to send the EOI.

**Deadline for application is 30<sup>th</sup> July 2021**



Albert Taurai MUTASA  
Country Manager

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